

1. Synopsis of the Request for Quotation

DAI, implementer of the USAID funded Haiti Resilience and Agriculture, invites qualified vendors to submit quotations for Supply and delivery of a 29.7m2 office-storage unit, as follows:

1. RFQ No.	REQ-CHN-24-0167
2. Issue Date	October 22, 2024
3. Title	Supply and delivery of a 29.7m2 office-storage unit – Delivey: Cerca La Source.
4. Issuing Office & Email/Physical Address for Submission of Quotes	Haiti Resilience & Agriculture Sector Advancement (HRASA) 44, Rue des Antilles, Pipo Ville, Mombin Lataille, Cap-Haitien Hrasa_procurementBID@dai.com
5. Deadline for Receipt of Quotes.	November 5, 2024
6. Point of Contact	Hrasa_procurement@dai.com PLEASE NOTE THAT THE EMAIL ADDRESS FOR RECEIPT OF QUESTIONS AND THE EMAIL ADDRESS FOR RECEIPT OF PROPOSALS ARE DIFFERENT
7. Anticipated Award Type	Firm Fixed Price Purchase Order Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
8. Basis for Award	An award will be made to the responsible bidder whose bid is responsive to the terms of the RFQ and is most advantageous to DAI, considering price or/and other factors included in the RFQ. To be considered for award, bidders must meet the requirements identified in Section 12, "Determination of Responsibility". No discussions or negotiations are permitted with bidders, and therefore bidders shall submit their best and final price.

Interested Bidders may obtain a full copy of the RFQ which contains detailed instructions for preparation of the quote. The RFQ may be collected from the address and/or contact person above.

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate corruption, bribery, collusion or conflicts of interest. Any requests for payment or favors by DAI employees should be reported as soon as possible to ethics@dai.com or by visiting www.dai.ethicspoint.com. Further, any attempts by an offeror or subcontractor to offer inducements to a DAI employee to influence a decision will not be tolerated and will be grounds for disqualification, termination and possible debarment. See provision No. 17 for more details.

Request for Quotation

9. General Instructions to Bidders	<ul style="list-style-type: none"> • November 5, 2024, 11:59 P.M. Haiti local time. Late offers will be rejected except under extraordinary circumstances at DAI's discretion. • Bidders shall submit quotes via email or hand-delivery in a sealed envelope to the Haiti HRASA office. The bidders fully understand that their quote must be valid for a period of 30 calendar days. • Bidders shall sign and date their quotation. • Bidders shall complete Attachment A: Price Schedule template. Value Added Tax (VAT) shall be included on a separate line. • These services are eligible for TCA exemption under the DAI prime contract. • Bidders shall provide copies of: <ol style="list-style-type: none"> a) The company publication in the Moniteur b) The company license to operate from the adequate government agency or agencies (letter from the Minister of Commerce) c) The company Current Quitus d) The company Current Patente <p>All documents must be up to date</p>
10. Questions Regarding the RFQ	<p>Each Bidder is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Bidders.</p>
11. Technical Specifications and requirements for Technical Acceptability	<ol style="list-style-type: none"> 1. Provide a detailed list of technical specifications or requirements for the services/goods to be provided. 2. Final delivery is required by December 30, 2024
12. Prohibited Technology	<p>Bidders MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.</p>
13. Determination of Responsibility	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor's responsibility. When assessing a vendor's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. Provide copies of the required business licenses to operate in the host country. 2. Evidence of an Unique Entity ID (SAM)(explained below and instructions contained in the Annex). 3. The source, origin and nationality of the services are not from a Prohibited Country (explained below).

	4. Ability to comply with required or proposed delivery or performance schedules.
14. Geographic Code	<ul style="list-style-type: none"> • Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries. • Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries";, excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: http://www.usaid.gov/policy/ads/300/310maa.pdf and http://www.usaid.gov/policy/ads/300/310mab.pdf respectively. • Geographic Code 935: Goods and services from any area or country including the cooperating country, but excluding Prohibited Countries. • Geographic Code 110: Goods and services from the United States, the independent states of the former Soviet Union, or a developing country, but excluding Prohibited Countries. • DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI. • By submitting a quote in response to this RFQ, Bidders confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.
15. Unique Entity ID (SAM)	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above are required to obtain an Unique Entity ID (SAM)prior to signing of the agreement.</p> <p>Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Bidders sign the self-certification statement if the Bidder claims exemption for this reason.</p> <p>For those required to obtain an Unique Entity ID (SAM)you may request Attachment C: Instructions for Obtaining an Unique Entity ID (SAM)For those not required to obtain an Unique Entity ID (SAM), you may request Attachment D: Self-Certification for Exemption from Unique Entity ID (SAM)Requirement</p>
16. Compliance with Terms and Conditions	Bidder shall be aware of the general terms and conditions for an award resulting from this RFQ. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment B.
17. Anti-Corruption and Anti-Bribery Policy and Reporting Responsibilities	DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or

delivery of quality goods and equipment. **DAI does not tolerate the following acts of corruption:**

- Any requests for a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by a DAI employee, Government official, or their representatives, to influence an award or approval decision.
- Any offer of a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by an offeror or subcontractor to influence an award or approval decision.
- Any fraud, such as mis-stating or withholding information to benefit the offeror or subcontractor.
- Any collusion or conflicts of interest in which a DAI employee, consultant, or representative has a business or personal relationship with a principal or owner of the offeror or subcontractor that may appear to unfairly favor the offeror or subcontractor. Subcontractors must also avoid collusion or conflicts of interest in their procurements from vendors. Any such relationship must be disclosed immediately to DAI management for review and appropriate action, including possible exclusion from award.

These acts of corruption are not tolerated and may result in serious consequences, including termination of the award and possible suspension and debarment by the U.S. Government, excluding the offeror or subcontractor from participating in future U.S. Government business.

Any attempted or actual corruption should be reported immediately by either the offeror, subcontractor or DAI staff to:

- Toll-free Ethics and Compliance Anonymous Hotline at (U.S.) +1-503-597-4328
- Hotline website – www.DAI.ethicspoint.com, or
- Email to Ethics@DAI.com
- USAID's Office of the Inspector General Hotline at hotline@usaid.gov.

By signing this proposal, the offeror confirms adherence to this standard and ensures that no attempts shall be made to influence DAI or Government staff through bribes, gratuities, facilitation payments, kickbacks or fraud. The offeror also acknowledges that violation of this policy may result in termination, repayment of funds disallowed by the corrupt actions and possible suspension and debarment by the U.S. Government.

1.1 Attachment A: Price Schedule

Item Number	Item Name	Specifications	Quantity	Unit Price	Total Price
1a	<i>List the goods that are to be supplied</i>				
1b					
1c					
2	VAT				
GRAND TOTAL IN Click here to enter text.					
GRAND TOTAL IN UNITED STATES DOLLARS					\$

Delivery Date at Cerca La Source:

We, the undersigned, provide the attached quote in accordance RFQ # _____ dated _____ Our attached quote is for the total price of _____ (figure and in words)

I certify a validity period of ____ days for the prices provided in the attached Price Schedule/Bill of Quantities. Our quote shall be binding upon us subject to the modifications.

We understand that DAI is not bound to accept any quotes it receives.

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Business Size and Classification(s) – The Bidder certifies that is has accurately and completely identified its business size and classification(s) herein in accordance with the definitions and requirements set forth in FAR Part 19, Small Business Programs.
8. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
9. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
10. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
11. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
12. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

1.3 Attachment C: Detailed Technical Specifications

SCOPE OF WORK

Installation of an office-storage unit at Cerca-la-Source

Background

The Feed the Future Haiti Resilience and Agriculture Sector Advancement (HRASA) Activity is a five-year United States Agency for International Development (USAID)-funded project implemented by DAI Global, LLC (DAI) in association with Haitian partner institutions AgriDev S.A. The program seeks to increase individual, household, and community resilience through strengthened, well-functioning, and inclusive market systems. HRASA's activities are centered in two Resilience Focus Zones (RFZ)—one in the North/North-East/Central Plateau region and the other in the Southern Les Cayes region—and cover a total of 32 communes.

The impact of the HRASA project will be shown at two levels: with individuals and private sector companies through USAID Feed the Future (FTF) indicators and market system changes through Market System Development Resilience (MSDR) indicators.

To carry out the FTF indicator private sector companies HRASA, through an APS process, DAI has chosen a local company (AVANI Logistique Agricole) with extensive experience in marketing exclusively local products on the local market. Nevertheless, AVANI has always struggled to consistently source the quality and quantity of vegetables to meet a growing demand for local products, because production in current supply areas is low and erratic. Yet, the biggest problem for producers is finding a safe, reliable, and regular market to sell their products.

This is why AVANI desire to develop a partnership with ASIL which is a 1,500-member, organized producer and water user association group operating on an irrigated perimeter in Cerca-La-Source in the Central Plateau department. Having benefited from agronomic capacity-building support from Agridev in the past, this producer group is now, to a degree, proficient in vegetable production but only generates marginal profit from its sales, owing to a lack of reliable buyer who can consistently provide fair price.

It is in this context of AVANI/ASIL partnership that RASAH intends to recruit a company to supply a prefabricated office-storage unit (29.7 square meters)

Scope of Work:

The purpose of this procurement is to supply a prefabricated office-storage unit (29.7 square meters) as described below:

1. Site Preparation (60 square meters)

- **Clearing and Leveling:** Clearing of 60 square meters.
- **Excavation Work:** 3 cubic meters of excavation to prepare the foundation.

2. Foundation Work

- **Backfilling:** 14 cubic meters of backfill to level the ground for construction.
- **Concrete Support Blocks:** Installation of 6 reinforced concrete supports to stabilize the unit.
- **Slab Construction:** Pouring of a 5.4 cubic meter concrete slab for a stable base.

3. Prefabricated Unit (29.7 square meters)

- **Container Setup:** Installation of one 40-foot shipping container modified for office and storage use.
- **Metal Canopy:** Installation of a 30 square meter metal-framed canopy with trapezoidal sheet metal roofing.

4. Interior and Finishing Works

- **Interior Wall Cladding:** Installation of 84 square meters of interior sheetrock cladding on container walls.
- **Partition Wall:** Erection of an 8 square meter partition wall using sheetrock to divide the office and storage areas.
- **Flooring:** Installation of 29.7 square meters of ceramic tile flooring.
- **False Ceiling:** Installation of a 29.7 square meter false ceiling inside the container.
- **Painting:** 129.7 square meters of wall and ceiling surfaces to be painted.

5. Doors and Windows

- **Doors:** Installation of two non-corrosive metal doors.
- **Windows:** Installation of 5 square meters of fixed glass windows.

6. Electrical Installation

- **Lighting and Power:** Electrical installation for office lighting and general power outlets.

7. Plumbing Installation

- **Water and Sanitation:** Installation of a 300-gallon water tank, an operational sink, a functional toilet (sink, bowl, and urinal), and necessary piping for water distribution and drainage.

Deliverables:

1. Fully installed and operational prefabricated office-storage unit.
2. Proper electrical and hydraulic installations.
3. Functional bathroom facilities and water system.

Timeline:

- **November 11, 2024:** Selection of the firm to execute the work.
- **December 30, 2024:** Completion of all activities.
- **December 30, 2024:** Office-storage unit is ready for handover to ASIL.

The Unique Entity ID is here! This is what you need to know.

On April 4, 2022
Government awards will be
completed and reported using
the Unique Entity ID (SAM)

- Unique Entity ID (SAM) is authoritative
- DUNS Number is not available

Overview of Changes

Beginning April 4, 2022, the Unique Entity ID from SAM.gov is the authoritative identifier for those doing business with the federal government. The DUNS

Number is no longer valid for federal award identification.

All of the Integrated Award Environment (IAE) systems—SAM.gov, eSRS, FSRS, FPDS, FAPIIS, and CPARS—are now only using the Unique Entity ID to identify entities.

The Unique Entity ID is generated in SAM.gov. **If you are registered in SAM.gov (active or not), you already have a Unique Entity ID.** It is viewable at SAM.gov.

HELP ON UEI TRANSITION

Select above to get more help

Tips

- Don't have a Unique Entity ID yet? [Here's how to get one](#)
- Any DUNS Number fields in SAM.gov [APIs and extracts](#) will be empty.
- If you haven't already, replace DUNS Number fields with Unique Entity ID fields in your [saved searches](#) and [contract data ad hoc reports](#)

What Should I Keep in Mind?

☐ Non-Federal Users:

- The next time you need to update your entity information or renew your entity registration, go to your SAM.gov workspace to [validate your entity information](#). Learn how [here](#).
- Entities who are prime awardees reporting on sub-awardees in FSRS should use the sub-awardee's Unique Entity ID. [You can search SAM.gov](#) for another entity's information.
- Those who are new to SAM.gov can register their entity or just get a Unique Entity ID by signing in to [SAM.gov](#) and selecting "Get Started." If you want to bid directly on contracts or grants from the federal government, choose "Register Entity." If you are a sub-awardee who just needs a Unique Entity ID for subaward reporting, choose "Get Unique Entity ID."

☐ Federal Awarding Officials:

- [To search for an entity](#) in SAM.gov, you can use the entity's legal business name, CAGE code, or Unique Entity ID. You can no longer use the DUNS Number to search entities or exclusions.