

## REQUEST FOR QUOTATIONS (RFQ)



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RFQ Number: PSM-OPS-2091

Issuance Date: September 24, 2022

Deadline for Offers: October 4, 2022

Description: Armored Vehicle Lease

For: Global Health Supply Chain Program (GHSC) – Procurement and Supply Management (PSM) in Haiti

Funded By: United States Agency for International Development (USAID),  
Contract No. AID-OAA-I-15-00004; Task Order No. AID-OAA-TO-15-00007,  
AID-OAA-TO-15-000010, and AID-OAA-TO-16-00018

Implemented By: Chemonics Foundation Haiti

Point of Contact: [PSMHaiticontract@ghsc-psm.org](mailto:PSMHaiticontract@ghsc-psm.org)

### \*\*\*\*\* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS \*\*\*\*\*

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <https://www.chemonics.com/our-approach/standards-business-conduct>. Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact [fdguillaume@ghsc-psm.org](mailto:fdguillaume@ghsc-psm.org) with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics' Headquarters office through the contact information listed on the website found at the hyperlink above.

## **Section 1: Instructions to Offerors**

**Introduction:** The purpose of the Global Health Supply Chain - Procurement and Supply Management (GHSC-PSM) single award IDIQ contract is to ensure uninterrupted supplies of health commodities to prevent suffering, save lives, and create a brighter future for families around the world. The IDIQ has three task orders that directly support the President's Emergency Plan for AIDS Relief (PEPFAR) and USAID's population and reproductive health program. We are providing health commodity procurement services and systems strengthening technical assistance that encompass all elements of a comprehensive supply chain. As part of project activities, the GHSC-PSM requires long term leasing of ONE armored vehicle for a proposed six to twelve month lease. The purpose of this RFQ is to solicit quotations for this service.

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

**Offer Deadline and Protocol:** Offers must be received no later than **4:00 PM** local Eastern time on **October 4<sup>th</sup>, 2022** by email to [PSMHaiticontract@ghsc-psm.org](mailto:PSMHaiticontract@ghsc-psm.org).

Please reference the RFQ number in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Chemonics.

**Bidders' conference:** A Mandatory Bidders' Conference will be held on Tuesday **September 27, 2022** at **11:00 AM** in Haiti local time at the GHSC-PSM Office located at **Airport Industrial Parc Fleuriot Warehouse # 118**. In case of civil unrest, a link will be provided for bidders who have confirmed their interest to connect to a virtual conference via Microsoft Teams. Questions regarding the technical or administrative requirements of this RFQ will be discussed during this meeting. Please confirm your presence to the conference at this email address : [PSMHaiticontract@ghsc-psm.org](mailto:PSMHaiticontract@ghsc-psm.org) no later than **September 26** at **4:00 PM** Haiti local time. Only the bids of the Offerors who attended the conference will be considered.

Answers to all questions discussed during the conference will be shared with attendees within 24 hours after the conference. Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics outside of the conference, or any other entity should not be considered as an official response to any questions regarding this RFQ.

1. **Scope of Work:** Section 3 contains the technical specifications for the required vehicle and service that might be ordered under this RFQ and the technical qualifications that the selected offeror must possess.
2. **Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery and all other costs. Prices must be inclusive of the following costs: salaries, fringe, overhead costs, (including potential damages during use under this contract), equipment maintenance, fee, and insurance (including worker's compensation insurance) mandated by U.S. Defense Base Act (DBA insurance).  
Pricing may be presented in USD. Offers must remain valid for not less than ninety (90) calendar days after the offer deadline. Offerors are requested to provide quotations on their official quotation format or letterhead; in the event this is not possible, offerors may complete the table in Section 3(B).

In addition, offerors responding to this RFQ are requested to submit the following:

- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license or their Patente
- Copy of registration documents for all proposed vehicles for the lease agreement

- Insurance certification table (see section 3.C)
  - Detailed technical specifications table for the proposed vehicles (See table in Section 3.A)
  - Technical proposal, including a description of the minimum specifications required (see Section 3)
  - Evidence of Responsibility Form (see section 5).
  - Signed certification table stating the offeror's detailed current level of insurance coverage and evidence of the coverage they CAN OBTAIN. (see table in section 3C below).
  - Three (3) past performance references for the delivery of an armored vehicle under a lease or rental agreement similar to the type contemplated in this solicitation, including contact information with telephone and email address. The past performance references must include contact information with telephone and email.
  - Official quotation, including any cost notes and maintenance fees (see Section 3)
3. **Delivery time frame:** As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the delivery timeframe (after receipt of order). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.
4. **Source/Nationality/Manufacture:** All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 935** in accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228. The cooperating country for this RFQ is Haiti.

Offerors may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, and Syria.

Any and all items that are made by Huawei Technology Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, Dahua Technology Company will not be accepted. If quotes include items from these entities, please note that they will be deemed not technically responsive and excluded from competition.

5. **Taxes and VAT:** The USAID funded project under which this procurement is financed does not permit the financing of any taxes, TCA, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country, and in accordance with the bilateral agreement between the Government of the United States and the Government of Haiti, Chemonics will submit the subsequent subcontract for exemption by the Cooperating Country government.

Therefore, Offerors are requested to submit quotations with any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies) clearly identified separately from the offered price.

Any resultant subcontract shall be priced as free and exempt from any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies). The Offeror shall not charge any host country taxes, TCA, tariffs, duties, levies, etc. from which this USAID program is exempt. In the event that any exempt charges are paid by the Subcontractor, they will not be reimbursed to the Subcontractor by Chemonics unless approved in advance in writing by Chemonics. The Subcontractor shall immediately notify Chemonics if any such exempt taxes are assessed against the Subcontractor or its subcontractors/Subcontractors at any tier.

Under any resultant subcontract, the Subcontractor shall be responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for

services rendered by individuals employed by the Subcontractor and who are directed to work as required under this Subcontract. The Subcontractor is liable for payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which the Subcontractor is normally responsible as a result of operating its business.

6. **Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
7. **UEI Number:** Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Unique Entity Identifier (UEI) number if selected to receive an award in response to this RFQ valued greater than or equal to USD \$30,000 (or equivalent in other currency). If the Offeror does not have a UEI number and is unable to obtain one before RFQ submission deadline, Offeror shall include a statement noting their intention to obtain a UEI number should it be selected as the successful offeror or explaining why obtaining a UEI number is not possible. Contact sam.gov to obtain a number. Guidance on obtaining a UEI number is available from Chemonics upon request.

8. **Evaluation and Award:**

An award will be made to the offeror whose proposal is determined to be responsive to this solicitation document, meets the eligibility criteria stated in this RFQ, meets the technical and corporate capability requirements, and is determined to represent the best value to Chemonics.

This RFQ will use the tradeoff process to determine best value as set forth in FAR 15.101-1. That means that each proposal will be evaluated and scored against the evaluation criteria and evaluation sub-criteria, which are stated in the table below. Chemonics will award a subcontract to the offeror whose proposal represents the best value to Chemonics and the GHSC-PSM project Chemonics may award to a higher priced offeror if a determination is made that the higher technical evaluation of that offeror merits the additional cost/price. Evaluation points will not be awarded for cost, but for overall evaluation purposes of this RFP, technical evaluation factors other than cost, when combined, are considered approximately equal to cost factors. Cost will primarily be evaluated for realism and reasonableness. If technical scores are determined to be nearly equal, cost will become the determining factor.

In evaluating proposals, Chemonics will use the following evaluation criteria and sub-criteria:

Evaluation Criteria	Evaluation Sub-criteria	Maximum Points
Technical Approach, Methodology, and Detailed Work Plan		
	Technical Knowledge – Does the quotation with associated technical specifications clearly respond to the objectives of the project as stated in the Scope of Work? Does the Offeror demonstrate the ability to provide an armored vehicle at a minimum of a B5 level classification or above? Chemonics will assess the Offerors proposed vehicle specifications requested in Section 3.	40 points
	Chemonics will assess the Offeror’s capability to draw from its own pool of	20 points

	resources to rapidly mobilize armored vehicles for long-term use. Offeror needs to demonstrate its capability to deploy one fully equipped vehicle and vehicle lease services, preferably within four weeks of award. Chemonics will assess the Offeror’s proposed timeline to deploy the services required; speed of delivery will be an important factor in the evaluation.	
	Sector Knowledge – The Offeror must demonstrate proof of experience managing and maintaining armored vehicles in Haiti. Does the technical proposal demonstrate the offeror’s knowledge and technical ability related to the required maintenance for armored vehicles at the B5 specification or above?	10 points
<b>Total Points – Technical Approach</b>		70 points
Corporate Capabilities, Experience, and Past Performance		
	Company Background and Experience – Chemonics will evaluate whether the company has experience relevant to the Scope of Work. Offerors must include contact information for at least three past performance references of similar vehicle leases (under contracts or subcontracts) previously implemented.	30 points
<b>Total Points – Corporate Capabilities</b>		30 points
<b>Total Points</b>		100 points

9. **Privity:** Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the GHSC-PSM Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.
10. **Terms and Conditions:** This is a RFQ only. Issuance of this RFQ does not in any way obligate Chemonics, the GHSC-PSM Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to Chemonics' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be firm fixed price, in the form of a subcontract.
- (c) Contracts may not be assigned, sub-contracted, or delegated, in whole or in part, by the Supplier without the written consent of Chemonics; in the absence of such written consent, any assignment to a third party is void.
- (d) No services or commodities may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria
- (e) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (f) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.

11. **Insurance and Services:** Within two weeks of signature of a contract following an award of this RFQ, the Supplier shall procure and maintain in force, on all its operations, insurance in accordance with the charts listed below. Evidence that the offeror can obtain this insurance is required with submission of offer to RFQ.

The policies of insurance shall be in such form and shall be issued by such company or companies as may be satisfactory to Chemonics. Upon request from Chemonics, the Supplier shall furnish Chemonics with certificates of insurance from the insuring companies which shall specify the effective dates of the policies, the limits of liabilities there under, and contain a provision that the said insurance will not be canceled except upon thirty (30) days' notice in writing to Chemonics. The Supplier shall not cancel any policies of insurance required hereunder either before or after completion of the work without written consent of Chemonics.

#### DEFENSE BASE ACT (DBA) INSURANCE

- a) FAR 52.228-3 WORKER'S COMPENSATION INSURANCE (DEFENSE BASE ACT INSURANCE) (Jul 2014) The Subcontractor shall (a) provide, before commencing performance under this Subcontract, such workers' compensation or security as the Defense Base Act (DBA) (42 U.S.C. 1651, et seq.) requires and (b) continue to maintain it until performance is completed. The Subcontractor shall insert, in all lower-tier subcontracts authorized by Chemonics under this Subcontract to which the Defense Base Act applies, a clause similar to this clause imposing upon those lower-tier subcontractors this requirement to comply with the Defense Base Act. DBA insurance provides critical protection and limits on liability. The Subcontractor shall provide proof of DBA insurance coverage to Chemonics upon request. Chemonics will verify coverage for, at least, projects in high-risk environments and where Chemonics may be providing security.
- b) AIDAR 752.228-3 WORKERS' COMPENSATION (DEFENSE BASE ACT) [Updated by AAPD 05-05 — 02/12/04] As prescribed in AIDAR 728.308, the following supplemental coverage is to be added to the clause specified in FAR 52.228-3.

(b)(1) The Subcontractor agrees to procure DBA insurance pursuant to the terms of the contract between USAID and USAID's DBA insurance carrier unless the Subcontractor

has a DBA self-insurance program approved by the U.S. Department of Labor or has an approved retrospective rating agreement for DBA.

(b)(2) If USAID or Subcontractor has secured a waiver of DBA coverage (See AIDAR 728.305-70(a)) for Subcontractor's employees who are not citizens of, residents of, or hired in the United States, the Subcontractor agrees to provide such employees with worker's compensation benefits as required by the laws of the country in which the employees are working, or by the laws of the employee's native country, whichever offers greater benefits.

(b)(3) The Subcontractor further agrees to insert in all lower-tier subcontracts hereunder to which the DBA is applicable a clause similar to this clause, including the sentence, imposing on all lower-tier subcontractors authorized by Chemonics a like requirement to provide overseas workmen's compensation insurance coverage and obtain DBA coverage under the USAID requirements contract.

(b)(4) USAID's DBA insurance carrier.

Pursuant to the clause of this Subcontract entitled "Worker's Compensation Insurance (Defense Base Act)" (AIDAR 752.228 03), the Subcontractor shall obtain DBA coverage from USAID's current insurance carrier for such insurance. This insurance carrier as of the effective date of this Subcontract is AON Risk Insurance Services West, Inc. Address is: AON, 2033 N. Main St., Suite 760, Walnut Creek, CA 94596-3722. Point of contact is Fred Robinson: (o) 925-951-1856, fax: 925-951-1890, E-Mail: Fred.Robinson@aon.com.

Subcontractor must apply for coverage directly to AON Risk Insurance Services Inc., the agent for AWAC DBA Insurance. For instructions on the required application form and submission requirements, please refer to AAPD 17-01.

Pursuant to AIDAR 752.228-70, medical evacuation is a separate insurance requirement for overseas performance of USAID funded subcontracts; the Defense Base Act insurance does not provide coverage for medical evacuation.

The costs of DBA insurance are allowable and reimbursable as a direct cost to this Subcontract.

c) AIDAR 752.228-7 INSURANCE ON PRIVATE AUTOMOBILES- Pursuant to the clause of this Subcontract entitled "Insurance Liability to Third Persons" (AIDAR 752.228-07), if the Subcontractor or any of its employees, consultants, or their dependents transport or cause to be transported (whether or not at Subcontract expense) privately owned automobiles to the Cooperating Country, or if any of them purchase an automobile within the Cooperating Country, the Subcontractor shall, during the period of this Subcontract, ensure that all such automobiles during such ownership within the Cooperating Country will be covered by a paid-up insurance policy issued by a reliable company providing minimum coverage of US\$10,000/US\$20,000 for injury to persons and US\$5,000 for property damage, or such other minimum coverages as may be set by the cognizant Mission Director, payable in U.S. dollars or its equivalent in the currency of the Cooperating Country. The premium costs of such insurance shall not be a reimbursable cost under this Subcontract.

d) AIDAR 752.228-70 Medical Evacuation Services (MEDEVAC) Services (JULY 2007) [Updated by AAPD 06-01].

(1) The Subcontractor shall provide MEDEVAC service coverage to all U.S. citizen, U.S. resident alien, and Third Country National employees and their authorized dependents (hereinafter "individual") while overseas under a USAID-financed direct contract. Chemonics will reimburse reasonable, allowable, and allocable costs for MEDEVAC service coverage incurred under this Subcontract. The USAID Contracting Officer through Chemonics will

determine the reasonableness, allowability, and allocability of the costs based on the applicable cost principles and in accordance with cost accounting standards.

(2) Exceptions:

(i) The Subcontractor is not required to provide MEDEVAC insurance to eligible employees and their dependents with a health program that includes sufficient MEDEVAC coverage as approved by Chemonics.

(ii) The USAID Mission Director through Chemonics, may make a written determination to waive the requirement for such coverage. The determination must be based on findings that the quality of local medical services or other circumstances obviate the need for such coverage for eligible employees and their dependents located at post.

(3) If authorized to issue lower-tier subcontracts, the Subcontractor shall insert a clause similar to this clause in all lower-tier subcontracts that require performance by Subcontractor employees

TYPE	MINIMUM LIMIT
(a) Defense Base Act or equivalent for waived nationals per FAR 52.228-3 and 52.228-4.  The coverage shall extend to Employers Liability for bodily injury, death, and for occupational disease.	As required by DBA
(b) Comprehensive General Liability Each Occurrence Combined Single Limit for Personal Injury and/or Property Damage	\$1,000,000 \$2,000,000
(c) Automobile Liability Combined Single Limit each occurrence	As per AIDAR 752.228-7 and \$1,000,000
(d) Other Required Insurance • Umbrella Insurance additive to (b) and (c) above	(b) \$1,000,000/ (c) \$2,000,000

**15. Compliance with U.S. Export Laws**

The Offeror agrees to comply with all U.S. export laws and regulations, including but not limited to: (i) the Arms Export Control Act (AECA), 22 U.S.C. 2778 and 2779; (ii) Trading with the Enemy Act (TWEA), 50 U.S.C. App. §§ 1-44; (iii) International Traffic in Arms Regulations (ITAR), 22 C.F.R. Parts 120-130.; (iv) Export Administration Act (EAA) of 1979 and the Export Administration Regulations (EAR) 15 C.F.R. Parts 730-774, (including the EAR anti-boycott provision); (v) the International Emergency Economic Powers Act (IEEPA), 50 U.S.C. 1701-1706 and Executive Orders of the President under IEEPA, 50 U.S.C. app. §§ 2401-2420; (vi) Office of Foreign Asset Controls (OFAC) Regulations, 31 C.F.R. Parts 500-598; and (vii) other applicable U.S. laws and regulations. As required, subject to Chemonics' prior approval for all exports or imports under the Subcontract, Offeror shall determine any export license, reporting, filing or other requirements, obtain any export license or other official authorization, and carry out any customs formalities for the export of goods or services. Offeror agrees to cooperate in providing any reports, authorizations, or other documentation related to export compliance requested by Chemonics. Offeror agrees to indemnify, hold harmless and defend Chemonics for any

losses, liabilities and claims, including as penalties or fines as a result of any regulatory action taken against Chemonics as a result of Offeror's non-compliance with this provision.

## **Section 2: Offer Checklist**

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license or their Patente
- Copy of registration documents for all proposed vehicles for the lease agreement
- Insurance certification table (see section 3.C)
- Detailed technical specifications table. (See table in Section 3.A)
- Evidence of Responsibility Form (see section 5).
- Signed certification table stating the offeror's detailed current level of insurance coverage and evidence of the coverage they CAN OBTAIN. (See table in Section 3C).
- Three (3) past performance references for the delivery of an armored vehicle under a lease similar to the type contemplated in this solicitation, including contact information with telephone and email address. The past performance references must include contact information with telephone and email.
- Technical proposal, including a description of the minimum specifications required (see Section 3)
- Official quotation, including any cost notes and maintenance fees (see Section 3)

### **Section 3: Scope of Work and Pricing Schedule**

#### **Section 3.A (1): Scope of Work:**

Offerors are requested to provide technical proposals containing information in response to Section 3 (A) of the Scope of Work as described below, The Offeror shall provide one armored vehicle at a minimum specification of a B5-level or higher for use in Port-au-Prince.

	Class Threat Level	Type of Weapon	Calibre	Ammunition	No of Shots	Velocity (m/s)	Test Range (m)	Spacing (mm)
	BR1	Rifle	.22 LR	L/RN	3	360 +/- 10	10	120 +/- 10
	BR2	Hand Gun	9mm Luger	FJ1/RN/SC	3	400 +/- 10	5	120 +/- 10
	BR3	Hand Gun	.357 Magnum	FJ1/CB/SC	3	430 +/- 10	5	120 +/- 10
	BR4	Hand Gun	.44 Rem Magnum	FJ2/FN/SC	3	440 +/- 10	5	120 +/- 10
	BR5	Rifle	5.56x45	FJ2/PB/ SCP 1	3	950 +/- 10	10	120 +/- 10
	BR6	Rifle	7.62x51	FJ1/PB/SC	3	830 +/- 10	10	120 +/- 10
	BR7	Rifle	7.62x51	FJ2/PB/ HC 1	3	820 +/- 10	10	120 +/- 10
	SG1	Shot Gun	12/70	Solid Slug 3	1	420 +/- 20	10	-
	SG2	Shot Gun	12/70	Solid Slug 3	3	420 +/- 20	10	125 +/- 10

The Offeror must be able to provide an armored vehicle for the GHSC-PSM Haiti project according to the above technical specifications, which should include reinforced glass paneling, bulletproof plating, and ballistic framing at a B5-level or above. The Offeror shall complete the following tasks:

#### **Requirements: Provision of an Armored Vehicle at a Minimum Specification of B5 or above**

The Offeror must be able to provide an armored vehicle at a minimum B5 level or higher for the GHSC-PSM project's use in Port-au-Prince on an extended, long-term lease ranging from six to twelve months, with a possible extension. The Offeror shall provide details via a technical proposal on the type of vehicle, model, manufacture year, drive, transmission, engine size, number of seats, fuel type and fuel tank capacity.

Category	Requested Specifications	Specifications Offered
Type of vehicle	SUV preferred	
Armoring	B5 or above	
Make and model (for example Toyota Landcruiser VDJ78)	N/A	
VIN Number	N/A	
Year of manufacture	2000 or newer	
Country of Manufacture	U.S.A preferred	

Drive	4WD	
Transmission (for example Manual or Automatic)		
Engine Size	4.0 or above	
Number of seats	5 minimum, including driver	
Fuel Type	Diesel or Petrol	
Towing Hook	Preferred	
Air Conditioning	Yes	
Door Lock	Central locking (automatic)	
Seat belts	Standard front and rear for all passengers	
Window tinting	Preferred	
Spare Tire	At least one	
Airbags	Yes (Driver and passenger)	

At a minimum, the vehicle must be:

- Armored to a minimum specification of B5 and suitably low-profile, and in good condition with functioning seatbelts, door locks, windows and air conditioning.
- Regularly maintained and fully serviceable on the day of lease. A brief description of maintenance capabilities should be provided in the technical proposal.
- Properly licensed, fully insured, and registered to operate in Haiti, commensurate with all legal requirements so as to be fully sufficient in meeting and satisfying any and all normal and customary claims that may arise against the Offeror, the vehicles themselves, and any third party-owned property that may incur damage. Such coverage shall include but not be limited to theft, collision, and liability. A copy of the insurance policy must be provided to Chemonics prior to award within two weeks of a signed contract, however, evidence (email, letter, etc.) that the offeror can obtain insurance is required with submission of offer.

Chemonics may require the provision of after-sales services, including routine maintenance, replacement parts, 24-hour road service. Preference will be given to an Offeror that can demonstrate the capability to provide an alternate vehicle with similar specifications within seven calendar days if the leased vehicle becomes inoperable through no fault of Chemonics during the period of performance. The Offeror must submit regular maintenance inspection reports to the Chemonics point of contact designated in the purchase order or subcontract. There shall be no mileage restrictions on the lease.

### **3.A.2. Oversight of Offeror Services**

*Oversight.* Technical and management oversight of Offeror services shall be provided by Chemonics.

*Management and maintenance.* Any maintenance technicians shall be managed by the Offeror, while maintenance fees must be included in the total lease price of the vehicle. Maintenance technicians shall maintain adequate records of vehicle inspections and repairs. Chemonics will notify the Offeror verbally and, either before or after verbal notification, also in writing of any conduct problems concerning the Offeror's employees or agents about the services under the lease agreement as soon as possible after Chemonics becomes aware of them.

### **Section 3 (B): Pricing Schedule:**

Offerors are requested to provide quotations containing the information below in response to the Section 3 (A) Scope of Work, on official letterhead or official quotation format. In the event this is not possible, offerors may complete this Section 3(B) and submit a signed/stamped version to Chemonics. The table below only requests the unit price for the armored vehicle that meets the specifications defined in the previous section. At the time of the award, Chemonics will state the total number of months included in the lease agreement and will apply the unit cost to calculate the total amount of the purchase order or subcontract.

Line Item	Description and Requirements	Qty	Monthly Unit Price (in local currency or USD)	Monthly Unit Price for a 6-Month Lease	Monthly Unit Price for a 12-Month Lease
1	<i>Armored Vehicle</i> 1 x armored vehicle at a level of B5 level or higher	1			
*Offeror's pricing rates must be inclusive of insurance, regular/routine maintenance, and spare tires.					
					<b>Subtotal:</b>
					<b>Other Costs (Describe: _____)</b>
					<b>:</b>
					<b>GRAND TOTAL: (local currency)</b>

Delivery time (after receipt of order): \_\_\_\_\_ calendar days

**Section 3(C): Insurance Certification Table**

TYPE	MINIMUM LIMIT	Do you have this insurance? Yes/No	Can you get this insurance? ? Yes/No*	What amount of insurance do you have or can you get?
(a) Defense Base Act or equivalent for waived nationals per FAR 52.228-3 and 52.228-4.  The coverage shall extend to Employers Liability for bodily injury, death, and for occupational disease.	As required by DBA			
(b) Comprehensive General Liability Each Occurrence Combined Single Limit for Personal Injury and/or Property Damage	\$1,000,000 \$2,000,000			

(c) Automobile Liability  Combined Single Limit each occurrence	Minimum coverage of US\$10,000/US\$20,000 for injury to persons and US\$5,000 for property damage (per AIDAR 752.228-07)			
(d) Other Required Insurance Umbrella Insurance additive to (b) and (c) above	(b) \$1,000,000/ (c) \$2,000,000			

*\*Proof of insurance coverage will be required within 2 weeks of signing contract, however, offerors must demonstrate their ability to obtain coverage by providing evidence (email, letter, etc.) from insurance company with submission of offer.*

**Section 4: Offer Cover Letter**

*The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:*

To: GHSC-PSM, Airport Industrial  
Park Fleuriot Warehouse # 118

Reference: RFQ No. 2091

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with Chemonics or any project implemented in Haiti by Chemonics project staff members;
- We have no close, familial, or financial relationships with any other offerors submitting proposals in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our proposal and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Telephone and Website: \_\_\_\_\_

Company Registration or Taxpayer ID Number: \_\_\_\_\_

Company UEI Number: \_\_\_\_\_

Does the company have an active bank account (Yes/No)? \_\_\_\_\_

Official name associated with bank account (for payment): \_\_\_\_\_

## SECTION 5: EVIDENCE OF RESPONSIBILITY

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Evidence of Responsibility

### 1. Offeror Business Information

**Company Name:** Full Legal Name

**Address:** Address

**UEI Number:** Enter the Unique Entity Identifier(UEI) assigned to the company. *(Instructions to Offerors: Offerors will provide their registered UEI number for subawards valued at USD\$30,000 and above with Chemonics unless exempted. Exemption may be granted by Chemonics or based on a negative response to Section 3(a) below (ie, the offeror, in the previous tax year, had gross incomre from all sources under USD\$300,000). Sam.gov regulates the system and registration may be obtained onlin.. If Offeror does not have a UEI number and is unable to obtain one before proposal submission deadline, Offeror shall include a statement in their Evidence of Responsibility Statement noting their intention to obtain a UEI number should it be selected as the successful offeror or explaining why obtaining a UEI number is not applicable or not possible. Additional guidance on obtaining a UEI number is available upon request.)*

### 2. Authorized Negotiators

Company Name proposal for Proposal Name may be discussed with any of the following individuals. These individuals are authorized to represent Company Name in negotiation of this offer in response to RFQ No.

List Names of Authorized signatories

These individuals can be reached at Company Name office:

Address

Telephone/Fax

Email address

### 3. Adequate Financial Resources

Company Name has adequate financial resources to manage this contract, as established by our audited financial statements (OR list what else may have been submitted) submitted as part of our response to this proposal.

If the offeror is selected for an award valued at \$30,000 or above and is not exempted based on a negative response to Section 3(a) below, any first-tier subaward to the organization may be reported and made public through FSRS.gov in accordance with The Transparency Acts of 2006 and 2008. Therefore, in accordance with FAR 52.240-10 and 2 CFR Part 170, if the offeror positively certifies below in Sections 3.a and 3.b and negatively certifies in Sections 3.c and 3.d, the offeror will be required to disclose to CHEMONICS for reporting in accordance with the regulations, the names and total compensation of the organization's five most highly compensated executives. By submitting this proposal, the offeror agrees to comply with this requirement as applicable if selected for a subaward.

In accordance with those Acts and to determine applicable reporting requirements, Company Name certifies as follows:

- a) In the previous tax year, was your company's gross income from all sources above \$300,000?

Yes  No

- b) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the UEI number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes  No

- c) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the UEI number it provided belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? (FFATA § 2(b)(1)):

Yes  No

- d) Does your business or organization maintain an active registration in the System for Award Management (<https://www.sam.gov/>)?

Yes  No

### 4. Ability to Comply

Company Name is able to comply with the proposed delivery of performance schedule having taken into consideration all existing business commitments, commercial as well as governmental.

### 5. Record of Performance, Integrity, and Business Ethics

Company Name record of integrity is (Instructions: Offeror should describe their record. Text could include example such as the following to describe their record: "outstanding, as shown in the Representations and Certifications. We have no allegations of lack of integrity or of questionable business ethics. Our integrity can be confirmed by our references in our Past Performance References, contained in the Technical Proposal.")

### 6. Organization, Experience, Accounting and Operational Controls, and Technical Skills

(Instructions: Offeror should explain their organizational system for managing the subcontract, as well as the type of accounting and control procedure they have to accommodate the type of subcontract being considered.)

### 7. Equipment and Facilities

(Instructions: Offeror should state if they have necessary facilities and equipment to carry out the contract with specific details as appropriate per the subcontract SOW.)

## **8. Eligibility to Receive Award**

(Instructions: Offeror should state if they are qualified and eligible to receive an award under applicable laws and regulation and affirm that they are not included in any list maintained by the US Government of entities debarred, suspended or excluded for US Government awards and funding. The Offeror should state whether they have performed work of similar nature under similar mechanisms for USAID. )

## **9. Commodity Procurement**

(Instructions: If the Offeror does not have the capacity for commodity procurements - delete this section. If the Offeror does have the capacity, the Offeror should state their qualifications necessary to support the proposed subcontract requirements.)

## **10. Cognizant Auditor**

(Instructions: Offeror should provide Name, address, phone of their auditors – whether it is a government audit agency, such as DCAA, or an independent CPA.)

## **11. Acceptability of Contract Terms**

(Instructions: Offeror should state its acceptance of the proposed contract terms.)

## **12. Recovery of Vacation, Holiday and Sick Pay**

(Instructions: Offeror should explain whether it recovers vacation, holiday, and sick leave through a corporate indirect rate (e.g. Overhead or Fringe rate) or through a direct cost. If the Offeror recovers vacation, holiday, and sick leave through a corporate indirect rate, it should state in this section the number of working days in a calendar year it normally bills to contracts to account for the vacation, holiday, and sick leave days that will not be billed directly to the contract since this cost is being recovered through the corporate indirect rate.)

## **13. Organization of Firm**

(Instructions: Offeror should explain how their firm is organized on a corporate level and on practical implementation level, for example regionally or by technical practice.)

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

*One of the authorized negotiators listed in Section 2 above should sign*

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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