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| **Project/Consultancy Title:** “Institutional Preparedness for Cash Actors in Haiti”**Project Location(s):** Port au Prince, Haiti  |  |

**Background:**

Mercy Corps has been present in Haiti since 2010 in response to the earthquake through emergency response programs and from 2011 to transition to sustainable development approaches.

**Purpose / Project Description:**

Through an OFDA funded Award, Mercy Corps leveraged its experience in cash transfer programming and its role as co-lead of the Cash Transfer Working Group (CTWG) through targeted activities to ensure cash transfer preparedness and high-quality cash transfer programs across sectors in order to be able to support effective and critical response programming in wake of disasters. The proposed activities were part of a multi-donor initiative undertaken with support from ECHO and in collaboration with CRS and with WFP. Mercy Corps reinforced partnerships between public and private sector actors and facilitated the adaptation of basic quality standards around cash transfers in response to specific shocks in Haiti. The program developed and adapted standard tools and provided targeted training to humanitarian actors. The program engaged donors, GoH, and financial service providers in policy discussions to better define the future of cash transfers. Finally, the program put these tools and training to the test by conducting small-scale response to rain events early in hurricane season. By combining capacity building with a field-based proof-of-concept, this program provided essential tools to the entire humanitarian community and evidence to support their integration into future humanitarian responses.

At Award closure, Mercy Corps is seeking a Final Evaluator to undertake the evaluation of the impact of the abovementioned activities to support Mercy Corps in enhancing transparency, efficiency, effectiveness and quality of programming.

**Consultant Objectives:**

The Final Evaluator will be responsible to carry out an evaluation of the activities mentioned above to assess the impact of the OFDA Award.

**Consultant Specific Objectives:**

The Final Evaluator will evaluate

1. The Institutional Capacity of Cash Actors

a) a comparative methodology between Mercy Corps and other Cash actors in terms of emergency preparedness b) What uptake of cash transfer programming of organizations who were trained and accessed Mercy Corps designed SOPs?

c) What is the perception of the quality of their programs following Mercy Corps capacity building?

1. In depth analysis base/endline of Mobile Money experience with vendors and program participants.
2. Assess barriers to Financial Inclusion, such as barriers to using wallet-to-wallet services.
3. Assess the impact of Mercy Corps VSLA programming.
4. Did the project contribute to DPC/MAST/FSP understanding or uptake of cash programming? What are the continuing advocacy priorities for Cash programing in Haiti?
5. Training of local partners on Cash--was training beneficial for local partners--can they now apply for cash programming. If not, provide recommendations.
6. To what extent was the logic of Mercy Corps project extension sound? Did the multi-round cash transfer model reduce food insecurity/respond to basic needs as per the expected results? What was the pertinence of the transfer amount versus the MEB? Would other approaches have been more effective?

**Consultant Activities:**

Desk Review

Training enumerators for data collection

Sampling

Conduct the data collection and analysis

Supervision of enumerators

Coordinating Mixed Quantitative/Qualitative FGDs

MC collects base/endline (quantitative) and Evaluator analyzes, and also leads FGDs

Prepare and submit a first draft report for comments

Develop data collection tools and the workplan.

**To conduct the above monitoring activities, The Final Evaluator will be responsible to follow the process below:**

1. **Tools Development:** The Final Evaluator will be requested to develop the tools, translate and train the field team (following confirmation from Mercy Corps). Mercy Corps will provide its standard tools and/or training to The Final Evaluator and/or field team.
2. **Sampling:** The Final Evaluator will follow the Mercy Corps defined sampling methods and sample for a particular monitoring service.
3. **Reporting & Dissemination:** The Final Evaluator will be responsible for providing the final evaluation report. Mercy Corps reserves the right to all data sets for all activities

**Consultant Deliverables:**

The Final Evaluator will be responsible to submit the following reports:

### Approved final evaluation report of the institutional cash preparedness program

### Data set for all variables concerning project impact

### 1-page summary dashboard for all project indicators

* Workplan will be agreed based on the locations and activities once the The Final Evaluator is taken on board.

Mercy Corps Haiti country team will provide full orientation on the MC monitoring tools, processes, interventions and key monitoring activities to the Final Evaluator. An induction meeting will be planned with the Final Evaluator to agree on the requirement and minimum reporting frequencies.

**Timeframe / Schedule:**

The successful tender will be contracted for 20 days commencing October 5th with services provided as per the agreement. The successful Final Evaluator will be engaged in evaluating all activities as per the agreed work plan and weekly review meetings will be conducted with the Final Evaluator by the Humanitarian Response Manager.

**The Consultant will report to:**

The Final Evaluator will work under the direct supervision of the Humanitarian Response Manager-Haiti

**The Consultant will work closely with:**

The Final Evaluator will work closely with the Cash Coordinator, the Cash field staff, the Cash working Group partners.

**Required Experience & Skills:**

1. 5-10 years of experience in Humanitarian cash transfers, institutional strengthening, or other relevant fields.
2. Experience with theoretical and practical background and experience in cash transfer programming, including mobile cash transfer modalities.
3. Proven track record of high-quality evaluation to humanitarian & emergency response and development programming organizations.
4. Experience with data management including the ability to structure and collate data sets for ease of analysis.
5. Evidence of policies covering staff due diligence, data protection, consent, gender sensitivity or quality assurance in MEL activities
6. Fluency in spoken and written English, French and/or Créole. (Detailed CVs needs to be attached)
7. Proposed budget. The budget should be itemized by person days and costs against the proposed timeline, with line items for international and local travel, accommodation of data collection team, resources, travel/logistics and others as relevant

Work plan would be not needed at this stage and it will be finalized during the induction phase.

**Payment:**

* Payment will be done on a lump sum basis upon receiving the final deliverables as defined in SOW.
* Service completion report from Humanitarian Response Manager stating satisfactory report.

 **To Apply:**

* In addition to your CV, please submit a brief cover letter which includes a list of relevant projects/experience, expected fees/daily rate, and availability. Applications will be considered on a rolling basis for a target start date before the end of September 2020.