**UNITED METHODIST COMMITTEE ON RELIEF (UMCOR) HAITI**

**TENDER NOTICE**

For Borehole Sitting, Drilling, Supply and Installation of Hand Pumps

**Background:-**

UMCOR’s Haiti mission is to provide emergency response, early recovery and transitional development assistance having long history of working in Haiti. UMCOR is implementing integrated program in the Municipality of Tabarre, Thomaseau.The overall goal of the Water, sanitation and Hygiene (WASH***)*** programis to address and facilitate the communities concerning health, sanitation & hygiene issues through variety of interventions. In order to ensure supply of drinking water to vulnerable communities of the West department; UMCOR Haiti seeks service provider/ contractor for drilling, supply and installation of hand pumps mentioned in table. The service provider/ contractor will be responsible to deliver high-quality services with specification based on details provided in table.

**Description:-**

United Methodist Committee on Relief (UMCOR) Haiti invites sealed Bids from reputed and eligible firms/contractors/Organizations/ preferably registered from relevant Ministry/ Department/ DGI office. Applying contractors must have strong financial and alike technical background to deliver required services/ items/ materials within agreed time frame of project to avoid any unexpected delay.

**Deliverables: -**The work consists of drilling boreholes and installation with hand pumps for community water supply. Service provider/vendor is responsible to deliver required services/ items/material in accordance with specification stated in table underneath.

**Submission of Bids: -**The contractors are requested to submit sealed Bids before: 2h ***00 p.m. 18th of July, 2016***. It is pertinent that bids should be submitted in **English.**

**Bids Opening:** Contractors are invited to the bids opening which will be at: UMCOR, s Port-au-Prince office at: ***3:00 pm 18thof July, 2016***

The bids must include:

1. Completed Items/services/material per unit costs as well as cumulative budget. These should include all costs, including items and transport to project site.

Bids can be submitted in a sealed envelope to the following address:

**UNITED METHODIST COMMITTEE on RELIEF (HAITI)**

**P.O Box 15562, HT 6140, Port- au-Prince, Haïti, Or** Sealed bids can be submitted by hand at 16**, Delmas, 54 office UMCOR-Haiti**

(Separate box is designated for submission of Bids),

Interested vendors /supplier would be encouraged for technical questions & clarification, please contact: [***procurement@umcor-haiti.org***](mailto:procurement@umcor-haiti.org)***.*** Hence all questions & clarification would be share among all bidders.

**Bids Evaluation:-**

The evaluation of bids will be carried out in accordance with defined policies and procedures of UMCOR. There will be evaluation of technical bids which represent 60% of the points and followed by evaluation of financial bids which represent 40% of the points.

**Refusal of Bids:-**

UMCOR Haiti reserves the right to cancel tender process or to reject all bids without any liability to bidders. UMCOR Haiti has no liability of payment incurred for documentation of bids/transportation and any other relevant cost incurred during process of submission of bids from vendors/contractors.

**Note: -** Bids submitted electronically will be considered in-eligible for process.

**Required items/services:-**

|  |  |  |  |
| --- | --- | --- | --- |
| **S #** | **Items Required** | **Specification** | **Quantity** |
| 1 | Drilling | \*\* | 02\*\* |
| 2 | Hand pumps supply | Appropriate Brand | 02\*\* |
| 3 | Hand pumps Installation | Including platform | 02\*\* |
| 4 | Water Testing | Physical & Chemical |  |

\*\* Quantity of drilling, hand pumps supply including installation could be increased as mentioned in table, but with decision of UMCOR,s competent authority and after finding the results of first hand pump installation.

Note: - Interested service providers will be provided with opportunity of project site visit at **Thomazeau**. It is pertinent to note that UMCOR has no liability of transportation.