



Haiti Resilience and Agriculture Sector Advancement Activity (HRASA)

Request For Quotation (RFQ)

No. REQ-CHN-21-0005.

Comprehensive Health Insurance

Issue Date: January 14, 2022

WARNING: Prospective Offerors who have received this document from a source other than the DAI, should immediately contact hrasa_procurement@dai.com and provide their name and mailing address in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate corruption, bribery, collusion or conflicts of interest. Any requests for payment or favors by DAI employees should be reported as soon as possible to ethics@dai.com or by visiting www.dai.ethicspoint.com. Further, any attempts by an offeror or subcontractor to offer inducements to a DAI employee to influence a decision will not be tolerated and will be grounds for disqualification, termination and possible debarment. See provision No. 17 for more details.

1. Synopsis of the Request for Quotation

DAI, implementer of the USAID funded Haiti Resilience and Agriculture Sector Activity (HRASA), invites qualified vendors to submit quotations for health insurance benefits for project employees and their dependents.

1. RFQ No.	REQ-CHN-21-0005
2. Issue Date	January 14, 2022
3. Title	Comprehensive Health Insurance Coverage of DAI Project Employees & Dependents
4. Issuing Office & Email/Physical Address for Submission of Quotes	USAID Haiti Feed the Future Haiti Resilience and Agriculture Sector Advancement (HRASA) Activity Address: 2 Rue Ste Catherine Carenage, 4, Cap-Haitien, Haiti (c/o DAI Water & Sanitation Project) hrasa_procurement@dai.com
5. Deadline for Receipt of Quotes.	Proposals are due by 4:00 p.m. EST on Friday, January 21, 2022.
6. Point of Contact	hrasa_procurement@dai.com
7. Anticipated Award Type	DAI anticipates issuing a Firm Fixed Price Purchase Order. Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
8. Basis for Award	An award will be made to the responsible bidder whose bid is responsive to the terms of the RFQ and is most advantageous to DAI, considering price or/and other factors included in the RFQ. To be considered for award, bidders must meet the requirements identified in Section 12, "Determination of Responsibility". No discussions or negotiations are permitted with bidders, and therefore bidders shall submit their best and final price.

2. Request for Quotation

<p>9. General Instructions to Bidders</p>	<ul style="list-style-type: none"> • Bids must be submitted to and received by DAI by 4:00 p.m. EST on Friday, January 21, 2022. Late offers will be rejected except under extraordinary circumstances at DAI's discretion. • Bidders shall submit quotes electronically via hrasa_procurement@dai.com • Include a statement that the vendor fully understands that their quote must be valid for a period of 30 days. • Bidders shall complete, sign and date their quotation. • Bidders shall complete: <ul style="list-style-type: none"> • Attachment A: Price Schedule template. • Value Added Tax (VAT) shall be included on a separate line. • These services are eligible for VAT exemption under the DAI prime contract.
<p>10. Questions Regarding the RFQ</p>	<p>Each Bidder is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than <u>4:00 p.m. EST on Wednesday, January 19, 2022</u>. All questions received will be compiled and answered in writing and distributed to all interested Bidders.</p>
<p>11. Technical Specifications and requirements for Technical Acceptability</p>	<ol style="list-style-type: none"> 1. Please see complete details in Attachment C- Detailed Technical Specifications. 2. In addition to meeting the scope of work listed in Attachment C, vendors are required to meet or exceed the significant non-cost factors listed below: <ul style="list-style-type: none"> • References from at least three (3) other clients receiving similar services currently or within the last year. Vendors should use the template provided in Attachment D: Past Performance Template. 3. Final delivery is required by 4:00 p.m. EST on Friday, January 21, 2022.
<p>12. Prohibited Technology</p>	<p>Bidders MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.</p>

13. Determination of Responsibility	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor's responsibility. When assessing a vendor's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. Provide copies of the required business licenses to operate in the host country. 2. Evidence of a DUNS number (explained below and instructions contained in the Annex). 3. The source, origin and nationality of the services are not from a Prohibited Country (explained below). 4. Ability to comply with required or proposed delivery or performance schedules.
14. Geographic Code	<ul style="list-style-type: none"> • Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries. • Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries, excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: http://www.usaid.gov/policy/ads/300/310maa.pdf and http://www.usaid.gov/policy/ads/300/310mab.pdf respectively. • DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI. • By submitting a quote in response to this RFQ, Bidders confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.
15. Data Universal Numbering System (DUNS)	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$25,000 and above are required to obtain a DUNS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Bidders sign the self-certification statement if the Bidder claims exemption for this reason.</p>

	<p>For those required to obtain a DUNS number, you may request Attachment E: Instructions for Obtaining a DUNS Number.</p> <p>For those not required to obtain a DUNS number, you may request Attachment F: Self-Certification for Exemption from DUNS Requirement</p>
16. Compliance with Terms and Conditions	<p>Bidder shall be aware of the general terms and conditions for an award resulting from this RFQ. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment B.</p>
17. Anti-Corruption and Anti-Bribery Policy and Reporting Responsibilities	<p>DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate the following acts of corruption:</p> <ul style="list-style-type: none"> • Any requests for a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by a DAI employee, Government official, or their representatives, to influence an award or approval decision. • Any offer of a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by an offeror or subcontractor to influence an award or approval decision. • Any fraud, such as misstating or withholding information to benefit the offeror or subcontractor. • Any collusion or conflicts of interest in which a DAI employee, consultant, or representative has a business or personal relationship with a principal or owner of the offeror or subcontractor that may appear to unfairly favor the offeror or subcontractor. Subcontractors must also avoid collusion or conflicts of interest in their procurements from vendors. Any such relationship must be disclosed immediately to DAI management for review and appropriate action, including possible exclusion from award. <p>These acts of corruption are not tolerated and may result in serious consequences, including termination of the award and possible suspension and debarment by the U.S. Government, excluding the offeror or subcontractor from participating in future U.S. Government business.</p> <p>Any attempted or actual corruption should be reported immediately by either the offeror, subcontractor or DAI staff to:</p>

	<ul style="list-style-type: none">• Toll-free Ethics and Compliance Anonymous Hotline at (U.S.) +1-503-597-4328• Hotline website – www.DAI.ethicspoint.com, or• Email to Ethics@DAI.com• USAID’s Office of the Inspector General Hotline at hotline@usaid.gov. <p>By signing this proposal, the offeror confirms adherence to this standard and ensures that no attempts shall be made to influence DAI or Government staff through bribes, gratuities, facilitation payments, kickbacks or fraud. The offeror also acknowledges that violation of this policy may result in termination, repayment of funds disallowed by the corrupt actions and possible suspension and debarment by the U.S. Government.</p>
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1.1 Attachment A: Price Schedule

Item Number	Item Name	Specifications	Quantity	Price per Month	Number of months	Total Price
1	<i>Health Insurance - Individual</i>	Health coverage for a period of 56 months	5 employees		56 months	
2	<i>Health Insurance - Family</i>	Health coverage for a period of 56 months	31 employees		56 months	
GRAND TOTAL IN GOURDES						HTG
GRAND TOTAL IN UNITED STATES DOLLARS						\$

Delivery Date:

We, the undersigned, provide the attached quote in accordance RFQ # _____ dated _____ Our attached quote is for the total price of _____ (figure and in words)

I certify a validity period of ____ days for the prices provided in the attached Price Schedule/Bill of Quantities. Our quote shall be binding upon us subject to the modifications.

We understand that DAI is not bound to accept any quotes it receives.

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

1.3 Attachment C: Detailed Technical Specifications

Benefits	Health Benefits Inclusion Package for Members
MANNER OF AVAILMENT	OPTION 1: CLINIC BASED
<i>(with access to all clinics and hospitals)</i>	OPTION 2: HOSPITAL BASED
PRE-EXISTING CONDITIONS COVERAGE	
ROOM & BOARD, PER DAY	
Principals	
Dependents	
ANNUAL CHECK UP BENEFIT	
<i>Kindly provide quote for Executive Check—Up (PLEASE COST OUT.)</i>	
Physical Examination	
Stool examinations	
Urinalysis	
Chest X-ray	
Complete Blood Count (CBC)	
Pap Smear	
ECG	
Blood Chemistries (FBS, BUN, BUA, Triglyceride, Cholesterol, Creatinine)	

PREVENTITIVE CARE	
Management of Health Problems	
Routine Immunization (except cost of vaccines)	
Counseling on health habits, diets and family planning	
Record keeping of Medical History	
COVID-19	
Covid-19 Test	
OUTPATIENT BENEFITS	
Regular consultations and treatment except prescribed medicines)	
Eye, Ear, Nose and Throat treatment	
Treatment of minor injuries and surgery not requiring confinement	
X-ray, Laboratory examinations	
Physical and speech therapy	
Eye laser therapy for retinal hole, retinal detachment and glaucoma	
Cataract extraction excluding the cost of lens	
Pre and Post-natal consultations	
Passive and active vaccines for treatment of tetanus, animal bites and snake bites	
Cauterization of Warts including facial warts	
Tuberculin test	
Sclerotherapy of varicose veins	
Unprovoked and Provoked Murder and Assault	
Allergy testing/allergy screening	
Routine Procedures shall be covered at 100% of actual cost	

Complete Blood Count	
Blood Chemistries	
Urinalysis	
Diagnostic Radiographs	
Lead Electrocardiogram	
Treadmill Stress Test	
Electroencephalogram & Nerve Conduction Studies	
Pap Smear	
IN PATIENT BENEFITS	
Room and Board according to type of program	
Use of operating and recovery room	
Fresh whole blood transfusions and intravenous fluids	
X-ray and Laboratory examinations	
Administered Medicines	
Professional fees	
Dressings, plaster casts, sutures and other items directly related to the medical management of the patient	
ICU confinements	
Human Blood products (e.g. platelets, packed RBC) and its processing/screening except gamma globulin	
Automatic Room Upgrading	
SPECIAL PROCEDURES & MODALITIES	
Percutaneous ultrasonic nephrolithotomy	
Hysteroscopically-guided Dilatation & Curettage	

Cryosurgery	
Endoscopic Procedures	
Angiogram and/or Angioplasty/Coronary Artery Bypass Graft	
CT Scan, MRI and ultrasound	
Magnetic Resonance Angiography	
Fluorescein Angiography	
Impedance Plethysmography	
Diagnostic Ultrasounds such as but not limited to 2D Echo, Doppler, Ultrasound of the Lungs, Digestive Urinary Systems, Abdomen, Deep Vein thrombosis ultrasonic scanning	
Polysomnograms (sleep recording)	
Chemotherapy, Radiotherapy and Dialysis	
Stereotactic brain biopsy	
Gamma Knife surgery	
Slipped disc, scoliosis, spondylosis and spinal stenosis	
AIDS secondary to accidental blood transfusion or needle injection	
Hysteroscopic myoma resection	
Trans-urethral Microwave Therapy (TMT) of prostate	
Scalpel Hemorrhoidectomy	
Conventional Hemorrhoidectomy	
Congenital illnesses	
Open Heart surgery(except cost of pacemaker)	
Admission kit including wee bag	
Angiography	
Pulmonary perfusion scan	
Electromyography, Nerve Conduction Velocity Studies	

Treadmill Stress Test	
Myelogram	
Endoscopy including one video	
Orthopedic Arthroscopy	
Arthroscopic Procedures	
Arterial Blood Gas	
Plasma/Urinary Cortisol, Plasma Aldosterone, Etc.	
Ambulatory Cardiac Monitoring	
Lung Function Studies	
Mammography(breast cancer) and Sonomammogram	
Bone Mineral densitometry scan(Dexascan)	
Anti-Nuclear Body	
Genetic/Immunologic studies	
Radioactive Iodine Therapy	
Radioisotope Scans and Function Studies such as but not limited to: Thyroid scans, liver, renal, gastrointestinal, cardiac, parathyroid, bone, pulmonary, total body scans	
Audiograms and Tympanograms	
Radionuclide ventriculography	
Nuclear Radioactive Isotope Scan	
Neuroscan	
Thallium Scintigraphy	
Adrenocortical Function	
Anti-nuclear antibody, C-Reactive Protein, Lupus Cell Exam	
Microscopic Examinations	
Work Related Conditions	

Modern therapeutic modalities and interventional surgical procedures such as, but not limited to laparoscopic cholecystectomy/adrenalectomy and lithotripsy/ESWL	
MATERNITY BENEFITS (all female Employees)	
<i>Kindly provide options for the following:</i> 1. LOA Facilitated meaning availment will be done in an accredited hospital and doctor; 2. Financial Assistance meaning expenses incurred will be reimbursed to HMO company based on the limits as specified below; 3. No maternity coverage	
Normal	
Caesarean	
Miscarriage	
Home	
OUTPATIENT MEDICINES (Prescribed Medicines including Optical Services such as eyeglasses, contact lenses) – PLEASE COST OUT.	
Principals	
Dependents	
EMERGENCY CARE	
In Accredited Hospitals	
Doctor's services	
Medicines used for immediate relief and during treatment	
Oxygen and intravenous fluid, whole blood & human blood products	
Dressing, plaster casts and sutures	
X-ray and laboratory and diagnostic examinations & other medical services related to the emergency treatment of the patient	
Ambulance Service	
Medical Evacuation	

<i>In Non-Accredited Hospitals including outside of Haiti</i>	
DENTAL SERVICES	
Oral Prophylaxis	
Consultations and oral examinations	
Simple tooth extractions	
Temporary filling	
Gum Treatment and adjustment of dentures	
Recementation of loss jackets, crowns, in-lays and co-lays	
Treatment of mouth lesions, wounds and burns	
Light cure filling	
Surgery of impacted and/or ankylosed tooth	
Permanent filling	
Restorative and Prosthodontic treatment planning	
Emergency Dental Treatment	
Desensitization of hypersensitive teeth	
Dental Nutrition and Dietary Counseling	
Dental Health Education	
Dental Checkup and oral examinations	
MEMBERSHIP ELIGIBILITY	
Married Employees	
Single Employees	
Provision to include overage enrollees:	

1.4 Attachment D: Past Performance Form

Include references that best illustrate your work experience relevant to this RFQ, sorted by decreasing order of completion date.

Services should have been undertaken within the past three years. Services undertaken within the past six years may be taken into consideration at the discretion of the evaluation committee.

[illegible]

