



## REQUEST FOR QUOTATIONS (RFQ) TEMPLATE

RFQ Number: PSM-OPS-1302

Issuance Date: 11/27/2019

Deadline for Offers: 12/10/2019 4:00 PM

Description: **Cleaning Service of the warehouse**

For: Global Health Supply Chain Program (GHSC) – Procurement and Supply Management (PSM)

Funded By: United States Agency for International Development (USAID),  
Contract No. AID-OAA-I-15-00004; Task Order No. AID-OAA-TO-15-00007;  
AID-OAA-TO-15-00010, and AID-OAA-TO-16-00018

Implemented By: Chemonics Foundation Haiti

Point of Contact: [PSMHaiticontract@ghsc-psm.org](mailto:PSMHaiticontract@ghsc-psm.org) Airport Industrial Parc Fleuriot Warehouse  
# 119

### \*\*\*\*\* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS \*\*\*\*\*

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <http://www.chemonics.com/OurStory/OurMissionAndValues/Standards-of-Business-Conduct/Pages/default.aspx>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact **Florence Duperval Guillaume** with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics' Washington office through the contact information listed on the website found at the hyperlink above.

## Section 1: Instructions to Offerors

### Introduction:

1. The purpose of the Global Health Supply Chain - Procurement and Supply Management (GHSC-PSM) single award IDIQ contract is to ensure uninterrupted supplies of health commodities to prevent suffering, save lives, and create a brighter future for families around the world. In support of the President's Emergency Plan for AIDS Relief (PEPFAR) and USAID's population and reproductive health maternal and health programs, we are providing health commodity procurement services and systems strengthening technical assistance that encompass all elements of a comprehensive supply chain. As part of project activities, the GHSC-PSM requires the cleaning service for its 6,000m<sup>2</sup> pharmaceutical warehouse. The purpose of this RFQ is to solicit quotations for this service.

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere to the instructions described in this RFQ may lead to disqualification of an offer from consideration.

2. **Offer Deadline and Protocol:** Offers must be received no later than **4:00 PM** local Eastern time on December 10, 2019 by email or by hard copy delivery to the GHSC-PSM office. Any emailed offers must be emailed to **PSMHaiticontract@ghsc-psm.org**. Any hard copy deliveries must be stamped and signed by the offeror's authorized representative and delivered to the GHSC-PSM Office located at **Airport Industrial Parc Fleuriot Warehouse # 118**. **A mandatory site visit is scheduled on December 2, 2019 from 10:00 to 11:00 AM. This site visit is required for the offerors to fully understand the scope of the cleaning that is needed.**

Please reference the RFQ number in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Chemonics.

3. **Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 4:00 pm local Eastern time **on December 3, 2019** by email to **PSMHaiticontract@ghsc-psm.org**. Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Chemonics believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics or any other entity should not be considered as an official response to any questions regarding this RFQ.

### 4. **Scope of Work:**

The purpose of this RFQ is to engage the firm to **provide service of the warehouse cleaning** Chemonics and Chemonics/GHSC-PSM. The firm shall, and when requested, provide the following services: **Cleaning service of the warehouse**

Cleaning the Warehouse consist to remove all dirt and debris of any kind (dust, stains, puddles, damaged cartons, traces and debris of insects, debris from packaging materials); horizontal surfaces

(floor, ceiling, etc.) and vertical surfaces (walls, doors, windows, shelves, stocks, etc.). **Please see the full Scope of Work including the requirements in Annex A “Termes de Reference” below.**

5. **Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery and all other costs. Pricing may be presented in **Gourdes or USD**. Offers must remain valid for not less than **thirty (60) calendar days** after the offer deadline. Offerors are requested to provide quotations on their official quotation format or letterhead; in the event this is not possible, offerors may complete the table in Section 3.

In addition, offerors responding to this RFQ are requested to submit the following:

- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license.

6. **Delivery:** The delivery location for the service described in this RFQ is **Airport Industrial Park Fleuriot Warehouse # 118**.
7. **Source/Nationality/Manufacture:** All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 935** in accordance with the United States Code of Federal Regulations (CFR), [22 CFR §228](#). The cooperating country for this RFQ is Haiti.

Offerors may **not** offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: **Burma (Myanmar), Cuba, Iran, North Korea, Sudan, Syria.**

8. **Warranty:** N/A

9. **Taxes - Free and Exempt**

The USAID funded project under which this procurement is financed does not permit the financing of any taxes, TCA, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country, and in accordance with the bilateral agreement between the Government of the United States and the Government of Haiti, Chemonics will submit the subsequent subcontract for exemption by the Cooperating Country government.

Therefore, Offerors are requested to submit quotations with any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies) clearly identified separately from the offered price.

Any resultant subcontract shall be priced as free and exempt from any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies). The Offeror shall not charge any host country taxes, TCA, tariffs, duties, levies, etc. from which this USAID program is exempt. In the event that any exempt charges are paid by the Subcontractor, they will not be reimbursed to the Subcontractor by Chemonics unless approved in advance in writing by Chemonics. The Subcontractor shall immediately notify Chemonics if any such exempt taxes are assessed against the Subcontractor or its subcontractors/Subcontractors at any tier.

Under any resultant subcontract, the Subcontractor shall be responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for services rendered by individuals employed by the Subcontractor and who are directed to work as required under this Subcontract. The Subcontractor is liable for

payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which the Subcontractor is normally responsible as a result of operating its business.

10. **Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.

11. **Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements trade-off approach

Trade-off approach is determined via a trade-off analysis to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points is described in the **Annex A “Les Termes de Reference/METHODE D’EVALUATION DE L’OFFRE: REPARTIONS DES POINTS”**

Points will not be awarded for cost which will be primarily evaluated for realism and reasonableness. For overall evaluation purposes of this RFQ, technical evaluation factors other than cost, when combined, are considered "significantly more important than" cost factors. If technical scores are determined to be equal or nearly equal, cost will become the determining factor.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various Vendors, if in the best interest of the Chemonics/GHSC-PSM Project.
- Chemonics may cancel this RFQ at any time.
- Chemonics may reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the Chemonics/GHSC-PSM Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

12.

13. **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Chemonics, the GHSC-PSM Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to Chemonics' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be firm fixed price, in the form of a fixed price service agreement.
- (c) No commodities or services may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: **Burma (Myanmar), Cuba, Iran, North Korea, Sudan, Syria.**
- (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.
- (f) The title to any goods supplied under any award resulting from this RFQ shall pass to Chemonics following delivery and acceptance of the goods by Chemonics. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to Chemonics.

## **Section 2: Offer Checklist**

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include in an offer in response to this RFQ:

- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)  
Detailed description of services to be offered (methods of cleaning that will be implemented, list of products to be used)
- Submit a detail technical proposal explaining the frequency, the duration of the process and the products that will be used.
- Official quotation, including schedule of delivery (see Section 3 for example format)  
with 3 REFERENCES of past performance
- Copy of offeror's registration or business license (see Section 1.5 for more details)
  
- Narrative description of past performance for similar services;
  
- The CV of all personnel with references of previous simultaneous interpretation. (See Section 1.5 for more details).
  
- List of all equipment that will be used for the cleaning of the warehouse

### **Section 3: Scope of Work and Technical Qualifications**

The purpose of this RFQ is to engage the firm to provide cleaning of the warehouse to Chemonics and Chemonics/GHSC-PSM. The firm shall, and when requested, provide the following service:

#### **Cleaning Service of the warehouse**

#### **Technical Qualifications that the selected offeror must possess:**

The company must be experienced and specialized in the field of cleaning product warehouses in Haiti;

- Experience with cleaning pharmaceutical warehouses is preferable;
- The company must have at least 5 (five) years of experience in the cleaning field;
- The company must have its own equipment and service tools;
- The company must have well-trained and experienced team leaders
- Technicians performing the work must be trained before starting services;

**Please see Annex I “Termes de Reference” below for more details of the SOW.**

The table below contains the list of services under RFQ. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. In the event this is not possible, offerors may complete this Section 3 and submit a signed/stamped version to Chemonics.

Line Item	Description and Specifications	Number of interventions	Unit Price	Total price
1	Cleaning service of the warehouse			
<b>Subtotal:</b>				
<b>Delivery Costs:</b>				
<b>GRAND TOTAL:</b>				

Electronic deliveries shall be made by the Vendor to General services Officer and the contracts Manager

Delivery time (after receipt of order): three (3) calendar days

The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.

The prices quoted above remain fixed for the next twelve (12) months:

Yes       No

**Section 4: Offer Cover Letter**

*The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:*

To: Chemonics/GHSC-PSM  
**Airport Industrial Park Fleuriot Warehouse # 118**

Reference: RFQ No. PSM-OPS-1302

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Chemonics or Chemonics/GHSC-PSM project staff members;
- We have no close, familial, or financial relationships with any other offerors submitting quotes in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our quote and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Telephone and Website: \_\_\_\_\_

Company Registration or Taxpayer ID Number: \_\_\_\_\_

Company DUNS Number: \_\_\_\_\_

Does the company have an active bank account (Yes/No)? \_\_\_\_\_

Official name associated with bank account (for payment): \_\_\_\_\_

## **Annex A- LES TERMES DE REFERENCE**

### **INTRODUCTION**

Le projet GHSC-PSM cherche une compagnie de services pour le nettoyage mensuel de son entrepôt situé au Parc industriel aéroportuaire de Fleuriot, Tabarre. C'est un entrepôt de 6000 m<sup>2</sup> environs qui stocke des produits pharmaceutiques repartis dans deux principales zones : l'une à température contrôlée et l'autre à température ambiante.

Le nettoyage de l'Entrepôt consiste à enlever et éliminer toutes les souillures et débris de quelque nature que ce soit (poussières, taches, flaques d'eau, cartons abimés, traces et débris d'insectes, débris de matériels d'emballage) au niveau des surfaces horizontales (sol, plafond, etc.), et des surfaces verticales (murs, portes, fenêtres, étagères, stocks, etc.). L'entrepôt est nettoyé quand toute souillure ou salissure, pouvant nuire à la sécurité du personnel qui le fréquente et à celle des produits qui s'y trouvent est enlevée.

### **DESCRIPTION DES TACHES**

Les principales tâches à accomplir sont :

#### **A. Nettoyage du sol.**

- a. Laver tout le sol de l'entrepôt particulièrement le sol des allées, des espaces de stockage en vrac, en dessous des étagères, et dans tous les coins et recoins de l'entrepôt (ne pas mouiller les palettes ni endommager les produits qu'elles contiennent, tout en gardant leurs emplacements initiaux) ;
- b. Laver le plancher en béton en générale, ainsi que le niveau inférieur des étagères avec soins. Pour cela, les palettes doivent être déplacées avec précaution afin de ne pas endommager les produits ou déranger l'arrangement des cartons. Elles doivent être remises à leurs places immédiatement après le nettoyage du sol où elles sont stockées.
- c. Utiliser des produits de nettoyage du sol (e.g. détergent, désinfectant, surfactant) qui ne réagissent pas avec les produits stockés, surtout les produits chimiques de laboratoire. Les produits utilisés ne doivent pas être non plus interdits par le gouvernement américain. La liste de produits qui seront utilisés sera soumise à Chemonics pour approbation et seuls les produits approuvés devront être utilisés.
- d. Utiliser des méthodes de lavage du sol (machine, personnel, mécanisme) adaptées à la configuration de l'entrepôt et au type de produits stockés. Il est recommandé d'utiliser une machine à lavage du sol nécessitant très peu d'eau.

#### **B. Nettoyage du plafond.**

- a. Epousseter la structure métallique du plafond, l'isolement du plafond, la surface externe des lampes, et d'autres éléments se trouvant au plafond.



- b. Accorder une attention particulière aux débris d'insectes (la soie d'araignée, insectes morts) et aux espaces de pénétration d'air dans le plafond ;
- C. Nettoyage des murs et autres surfaces verticales
- a. Epousseter toutes les surfaces verticales (murs, piliers, portes, fenêtres, etc.)
  - b. Laver les surfaces verticales (en particulier les murs) quand c'est nécessaire et quand il est approprié de le faire. Il est nécessaire de bien rincer, de haut en bas et de sécher avec un chiffon sec et propre ou tout autre moyen approprié.
  - c. Utiliser un détergent doux et adapté à la peinture des murs et des vitres
  - d. Accorder une attention particulière aux encadrements des fenêtres, portes, rideaux métalliques, etc.
- D. Nettoyage des étagères
- a. Epousseter les palettes en utilisant un mécanisme souple.
  - b. Eviter tout apport d'eau sur les étagères lors du nettoyage
  - c. Ne pas déplacer les produits de leurs emplacements
  - d. Ne pas grimper sur les étagères mais utiliser de préférence des chariots élévateurs qui seront mis à leur disposition et manipulés par un employé de l'entrepôt, des escabeaux ou des échelles.
- E. De façon générale
- a. La fréquence des services de nettoyage est mensuelle ;
  - b. Les équipements et outils de travail nécessaires sont (cette liste n'est pas exhaustive) :
    - ✓ Machine à laver les sols durs (autolaveuse pour moyenne et grande surface) (pour des brosses de 20 pouces environs). Elle doit être capable de nettoyer (laver), lustrer et sécher les sols de l'entrepôt en un seul passage ;
    - ✓ Aspirateur industriel pour eau et poussière. Il sert à dépeussierer les sols et les grilles dans le cas où le balayage humide ou le lavage n'est pas applicable
    - ✓ Chariot ou seau de lavage complet. Lavage manuel des sols en complément à l'aspirateur surtout dans les endroits inaccessibles par l'autolaveuse ;
    - ✓ Balai pour lavage sol (avec franges en coton). Lavage des sols avec une solution détergente ou une solution de détergent désinfectant;
    - ✓ Grattoir sol avec manche ;
    - ✓ Raclette sol avec lame. Elles permettent d'évacuer l'eau ou autres liquides répandus sur le sol. Elles sont utilisées en complément de l'aspirateur à eau ou en remplacement ;
    - ✓ Matériel pour l'entretien des surfaces verticales : Il sert au dépeussierage humide des murs, l'entretien des vitres et le nettoyage désinfectant des surfaces verticales lisses et des portes. Il doit avoir une manche métallique télescopique de longueur de 4 à 6 m pour atteindre les niveaux supérieurs de l'entrepôt.

- ✓ Des consommables : lavettes, chiffonnettes, humecteur, etc.
- ✓ Chariot d'entretien : transport et stockage du petit matériel d'entretien et des produits

- c. Identifier les nids d'insectes et autres nuisibles et informer le représentant du projet GHSC-PSM immédiatement de leurs présences. Des photos doivent être prises également, le cas échéant, et remises au représentant du projet GHSC-PSM ;
- d. Identifier d'autres risques de contaminants pour les produits et formuler des recommandations ;
- e. Identifier les contraintes pour avoir un entrepôt propre en tout temps et conduire des discussions sur des mesures correctives ;
- f. Eviter tout contact avec les structures électriques ;
- g. Le personnel de la compagnie de service doit porter en tout temps un badge d'identification et une veste de signalisation (gilet de sécurité) quand ils sont à l'entrepôt. Aucun individu de la compagnie ne peut entrer ou se trouver seul dans un compartiment de l'entrepôt sans l'accompagnement d'un personnel du projet GHSC-PSM ;
- h. La compagnie doit prendre les mesures nécessaires pour assurer la sécurité et protéger la santé physique des personnes qui se trouvent à l'entrepôt lors du nettoyage. Ces mesures doivent être mentionnées dans l'offre technique de la compagnie.

#### **CONDITIONS DE LIVRAISON DU SERVICE**

- Visite des lieux: Avant de répondre à l'offre des services, la compagnie de service doit faire une visite des locaux de l'entrepôt au # 118, parc industriel aéroportuaire de Fleuriot afin de mieux comprendre la spécificité et de la technicité des travaux;
- La compagnie de service doit effectuer une analyse des lieux en profondeur afin de formuler la méthode du travail et soumettre une description technique des services raisonnable.
- La compagnie de service doit spécifier la méthode de travail incluant les techniques de nettoyages, les machines et équipements, les produits de nettoyage, le nombre de personnes et la répartition des tâches qui seront utilisés pour le nettoyage mensuel de l'entrepôt. Elle doit fournir la liste des outils de travail et autres produits qui seront utilisés et leurs modalités d'utilisation.

#### **QUALIFICATIONS DE LA FIRME**

- La compagnie doit être expérimentée et spécialisée dans le domaine du nettoyage d'entrepôts de produits en Haïti;
- Une expérience avec le nettoyage d'entrepôts de produits pharmaceutiques est préférable;

- La compagnie doit avoir au moins 5 (cinq) ans d'expériences dans le domaine de nettoyage;
- La compagnie doit avoir ses propres équipements et outils de service;
- La compagnie doit avoir des chefs d'équipes bien formés et expérimentés
- Les techniciens qui exécutent les travaux doivent être formés avant de commencer les services;

#### **METHODE D'EVALUATION DE L'OFFRE : REPARTIONS DES POINTS**

L'offre doit être présentée en deux parties : une partie financière et une partie technique. La partie financière stipulant le coût raisonnable des activités sera cotée à 30% des notes. La partie technique sera cotée à 70% des notes.

Partie financière : La partie financière doit est présentée sous forme de prix forfaitaire (prix fixe) par mois (mensuel) effectif sur une période de 12 mois (une année). Une ventilation du prix mensuel doit également être présentée afin de justifier le prix offert. La ventilation doit au minimum montrer les couts du personnel, des équipements, des outils de travail et des produits de nettoyage.

Partie technique : La partie technique donne des explications claires et précises sur la méthode de nettoyage et les procédées qui seront utilisées lors de l'exécution des travaux. La compagnie de services doit soumettre:

- i. Des documents démontrant que la compagnie possède au moins 5 ans d'expériences dans le domaine de nettoyage en Haïti (15 des 70 points)
- ii. Des documents démontrant que la compagnie possède d'expérience avec le nettoyage d'entrepôts de produits pharmaceutiques (10 des 70 points)
- iii. Trois références de prestations similaires avec des institutions reconnues (15 des 70 points)
- iv. Les CVs des chefs d'équipes et des techniciens (15 des 70 points), et
- v. Une description détaillée de la méthode de travail comprenant la durée de chaque partie des services e.g. nettoyage de plancher, plafond, murs, et étagères (15 des 70 points).

#### Méthode de classement des offres :

Les offres seront classées selon leur note pondérée technique (Nt) et financière (Nf) comme suit :

La Proposition financière dont le prix évalué est le moins élevé (Pm) se verra attribuer la note financière (Nf) maximale de 100 (représentant 30% de la note globale).

*La note de prix des autres offres sera calculée par la formule ci-après :*

$N_f = 100 \times P_m / P$ , dans laquelle «  $N_f$  » est la note financière, «  $P_m$  » est le prix le moins élevé, et «  $P$  » le prix de la proposition évaluée.

Les pondérations attribuées respectivement à la proposition technique (T) et à la Proposition financière (F) sont :

T = 0.70 *pourcentage de pondération*, et

F = 0.30 *pourcentage de pondération*.