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**RFP No. WASH-2019-02**

**Under Contract # OAA-I-14-00049/720521**

**Issue date: May 16<sup>th</sup>, 2019**

**Activity: Charpentier Water System Improvement in Les Cayes**

**Modification #1**

**Modification date: May 30<sup>th</sup>, 2019**

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The purpose of modification #1 to **RFP No. WASH-2019-02 Charpentier Water System Improvement in Les Cayes** is as follows:

1. Extend the deadline for the receipt of questions in the Synopsis of the RFP.
2. Revise the Issuing Office Email Address for Submission of Proposals in the Synopsis of the RFP.
3. Revise section 2.1 General Instructions.
4. Revise sub-section 3.2.8 of Section 3.2 Technical Acceptability Requirements.
5. Revise Section 8. Anticipated post-award Deliverables.
6. Revise Section 12.6. Attachment F: Past Performance Form.
7. Revise Section 12.9. Attachment K: Proposal Checklist.
8. Eliminate the duplicated Appendix F. Schedule of Deliverables in the document titled, "Section 007000 General Conditions & Infrastructure Fixed Price Unit Price Subcontract".

### **1. Extend the deadline for receipt of questions in Section Synopsis of the RFP**

Delete the deadline for receipt of questions, "May 28, 2019 at 4:00pm" on page 2 of the Synopsis of the RFP and replace with "June 4, 2019 at 12:00pm".

### **2. Revise the Issuing Office Email Address for Submission of Proposals**

Offerors must submit RFP questions to email: [swsh\\_info@dai.com](mailto:swsh_info@dai.com) and should submit proposals to email: [Swsh\\_procurement@dai.com](mailto:Swsh_procurement@dai.com).

Therefore, delete "[swsh\\_info@dai.com](mailto:swsh_info@dai.com)" as the Email Address for Submission of Proposals on page 2 of the Synopsis of the RFP and replace with "Swsh\_procurement@dai.com" as the Email Address for Submission of Proposal.

### **3. Revise Section 2.1 General Instructions**

Delete the text under Section 2.1 General Instructions on page 4 in its entirety and replace with the following:

“Proposals are due no later than **June 21, 2019 at 12:00pm at: 48, Rue Metellus, Suite 204, Plaza GN, Pétiion-Ville, Haiti, or via email: [Swsh\\_procurement@dai.com](mailto:Swsh_procurement@dai.com)** to be submitted to the Issuing Office. Either submission method will be considerable acceptable. Late offers will be rejected except under extraordinary circumstances at DAI’s discretion. DAI reserves the right not to evaluate a non-responsive or incomplete proposal. The completion of all RFP requirements in accordance with the instructions in this RFP and submission to DAI of the proposal will constitute an offer and indicate the Offeror’s agreement to the terms and conditions in this RFP and any attachments hereto. DAI reserves the right to award a subcontract without discussion and/or negotiation; however, DAI also reserves the right to conduct discussions and/or negotiations, which among other things may require an Offeror(s) to revise its proposal. Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order. All documents from the Offeror related to this RFP shall be in English. Offerors will not be reimbursed for any costs associated with the preparation or submission of their proposal. DAI shall in no case be responsible for liable for these costs.

Offerors are required to fully review all instructions and specifications contained in this RFP. Failure to so will be at the Offeror’s risk.

Offerors shall submit proposals in hard copy and via email no later than June 21, 2019.

Hard-copy offerors must be submitted in one original and three copies to:

- **48, Rue Metellus, Suite 204, Plaza GN, Pétiion-Ville, Haiti**

Emailed offers must be received at the following address:

- [Swsh\\_procurement@dai.com](mailto:Swsh_procurement@dai.com). The RFP number must be stated in the subject line of the email.

All proposals must be submitted in two volumes, consisting of:

- Volume 1: Technical proposal
- Volume 2: Cost proposal

Proposal hard-copies must be submitted in sealed envelopes with one envelope containing the technical proposals and one envelope containing the cost proposals. Envelopes must be properly marked with the name of the Offeror’s company or organization. In case one or more companies or organizations are submitting a proposal in partnership, the name of the legally registered entity leading the partnership must be used. Names should be clearly printed on the envelope and addressed to the Issuing Office. Envelopes must be properly marked with the RFP number and title and state either “Technical Proposal” or “Cost Proposal”, as applicable.

Separate technical and cost proposals must be submitted by email no later than the time and date specified above.

The Offeror must submit the proposal electronically (20 MB limit) per email compatible with MS Word, MS Excel, or Adobe Portable Document (PDF) format. Those pages requiring original manual signatures should be scanned and sent in PDF format as an email attachment.

The technical proposal and cost proposal must be kept separate from each other. Technical proposals must not make references to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

Offerors shall confirm in writing that the Offeror fully understands that their proposal/offer must be valid for a period of 90 calendar days. Time is stated in calendar days, unless otherwise specified.

If the solicitation is amended, then all terms and conditions not modified in the amendment shall remain unchanged. Offerors shall acknowledge receipt of amendments in the cover letter.

Offerors shall:

1. Furnish all of the information required by the RFP
2. Ask any questions to clarify the requirements if necessary
3. Sign and submit the cover letter
4. Use and submit forms as provided in the Attachments as required.

“Offeror”, “Subcontractor”, and/or “Bidder” means a firm proposing the work under this RFP. “Offer” and/or “Proposal” means the package of documents the firm submits to propose the work.”

#### **4. Revise sub-section 3.2.8 of Section 3.2 Technical Acceptability Requirements**

Delete the information under sub-section 3.2.8 on page 7 of Section 3.2 Technical Acceptability Requirements in its entirety and replace with the following:

“8. The Offeror must either currently possess the equipment below for the implementation of this subproject or must provide evidence that it can quickly rent or procure this equipment upon subcontract award:

<b>No.</b>	<b>Equipment type and characteristics</b>	<b>Minimum number required</b>
1	Dump truck	2
2	Backhoe	1
3	Front loader	1
4	Generator	2
5	300A DC welding group (min) with 3-phase and single-phase auxiliary output / diesel or gasoline engine 3000 TPM minimum	1
6	Flatbed truck	1
7	Cement mixer, petrol engine, 0.2 m3 minimum	1
8	Vibrating needle	2
9	Vibrating plate	2
10	Truck crane or Portable crane, winch	1
11	Exhaust pump	1
12	4x4 Vehicle	1
13	Materials for topographic survey	1

14	Tank 10 m3	1
15	Electric drill /Screwdriver	2
16	Set of pipe wrench	1
17	Set of wrench and fork	1
18	Flat and Philips screwdriver set	1
19	Hammer	2

## 5. Revise Section 8. Anticipated post-award Deliverables

Delete the information under Section 8. Anticipated post-award Deliverables starting on page 10 in its entirety and replace with the following:

“Upon award of a subcontract, the deliverables detailed in below table will be submitted to DAI according to deadlines established by DAI and the selected subcontractor. The deliverables are intended as evidence or confirmation that the activities have been successfully completed. The Offeror should detail proposed prices in the Priced Bill of Quantities (BOQ).

The payments will be made on the monthly basis for the work satisfactory completed, measured and ascertained by DAI.

No.	Description	Due Date
1.	<ul style="list-style-type: none"> <li>● Pre-Construction Conference</li> <li>● Evidence of Insurance: <ul style="list-style-type: none"> <li>- General Liability Insurance</li> <li>- Equipment Insurance</li> <li>- Workman’s compensation Insurance</li> <li>- DBA insurance</li> </ul> </li> <li>● Revised Work Schedule after award</li> <li>● Proof of Financial Resources or Letter of Credit</li> <li>● Performance bond at 15% of the Subcontract Value</li> <li>● Health and Safety Plan</li> <li>● Quality Assurance Plan</li> </ul>	<p>Maximum 10 days following award.</p> <p>Prior to Notice to Proceed is issued.</p> <p>Prior to mobilization payment</p>
2.	Handover at the Final completion of the work	180 days from Subcontract signature
3.	Reporting	
	Progress report	Monthly
	Final Report	Before final inspection

No.	Description	Due Date
	Request for Substantial Completion Inspection	5 days before Final Completion
	As Built Drawings and product warranties and instruction manuals Operation Manuals, training or materials, as required	5 days before Final Completion
	Request for Final Completion and Acceptance Inspection	5 days before inspection

## 6. Revise Section 12.6. Attachment F: Past Performance Form

Delete the sentences preceding the table in Section 12.6. Attachment F: Past Performance Form on page 15 and replace with:

“Include no more than three projects that best illustrate your work experience relevant to this RFP, sorted by decreasing order of completion date.

Projects should have been undertaken in the past ten years.”

## 7. Revise Section 12.9. Attachment K: Proposal Checklist

Delete Section 12.9. Attachment K: Proposal Checklist on page 18 in its entirety and replace with:

Offeror: \_\_\_\_\_

Have you?

Submitted your proposal to DAI in two separate sealed envelopes to the address as specified in General Instructions above?

Submitted your proposal to DAI in two separate emails to the address as specified in General Instructions above?

Does your proposal include the following?

Signed Cover Letter (*use template in Attachment B*)

Proposal of the Product or Service that meets the technical requirements as per Attachment A

- Demonstration of how you meet or exceed each of the technical acceptability criteria.
- Project proposed personnel CV
- The three most recent projects in the last ten years (*use template in Attachment F Past Performance Form*)
- Letter of Credit or commitment, or a commitment from a Bank to provide credit, or a current bank statement balance, or an equivalent document confirming access to liquid assets or a line of credit up to \$150,000 USD
- Methodology to carry out the work
- Work Schedule
- Priced BOQ
- List of required equipment
- Documents used to determine Responsibility
- Evidence of a DUNS Number OR Self Certification for Exemption from DUNS Requirement
- Health and Safety Management
- Environmental Management
- Quality Management

**8. Eliminate the duplicated Appendix F. Schedule of Deliverables in the document titled, “Section 007000 General Conditions & Infrastructure Fixed Price Unit Price Subcontract”**

In the RFP appendix titled, “Section 007000 General Conditions & Infrastructure Fixed Price Unit Price Subcontract”, delete APPENDIX F: SCHEDULE OF DELIVERABLES in its entirety on page 248. Offerors should utilize the Appendix F shown on page 94 of Section 007000 General Conditions & Infrastructure Fixed Price Unit Price Subcontract.

All others content of the solicitation referenced above not specified in this modification, remain unchanged.

RFP link: <https://www.jobpaw.com/pont/entreprises.php?ido=1830>

*End of modification #1.*